**American Heritage Charter School**

Minutes of Regular Board Meeting

June 2nd, 2016

Time: 6:37pm

**Roll Call:**

 **Board of Directors** **Not in Attendance:**

Chairperson Debra Infanger Secretary Sara Schofield Vice Chairman Trent VanderSloot Director Tony Lima

Treasurer Mike Infanger

Director Tappia Infanger

Parent Rep Vanessa Jansen

 **Others in Attendance:**

 Head Business Manager Cathy Thompson

 Assistant Head Administrator Tiffnee Hurst

 Administrator Intern Shawn Rose

 Business Manager Angela Lords

**Agenda:**

 A motion was made by Director Tappia Infanger and seconded by Board Treasurer Mike Infanger to approve the agenda. Motion carried unanimously.

**Approval of Minutes:**

A motion was made by Board Treasurer Mike Infanger and seconded by Director Tappia Infanger to approve the minutes provided to the board with amendments made by Trent VanderSloot, for the Regular Board Meeting held on May 5th, 2016. Motion carried unanimously.

**Executive Session-IC 74-206 (a) (b)**

A motion is made by Director Tappia Infanger and seconded by Board Vice Chairman Trent VanderSloot to move into executive session. Motion carried unanimously.

A motion is made by Board Vice Chairman Trent VanderSloot and seconded by Board Treasurer Mike Infanger to move back into open session. Motion carried unanimously.

**PFA Report:**

 ***Kimberly Wynn***

1. **Walk a Thon/Relay**

Kimberly announced that the Walk a Thon/Relay raised $8,000.00 between all grades. A majority of the funds will be used to fund the science curriculum for the elementary and the remaining balance will be used to fund the Leadership Academy for the MS/HS.

1. **Field Trips**

The MS/HS students that raised money for the Walk a Thon relay were awarded a trip to Fat Cats with a portion of the money.

1. **Arbor Day Service Project**

The MS/HS students were given the opportunity to plant some plants, bushes and trees around the greenbelt as a service project for the Arbor Day Celebration. The leaders for the Celebration expressed their appreciation and complimented the teachers on the work ethic and politeness of our students. Our students assisted in planting 200 plants, 25 bushes and 4 large trees.

**Good of the Order: Chairperson Infanger**

Mrs. Infanger read the resignation of Mr. Logan Waetje to the board. The board expressed their sincere appreciation for all of Mr. Waetje’s contributions and dedication to the school. He will be missed.

A motion is made by Board Treasurer Mike Infanger and seconded by Director Tappia Infanger to accept the resignation of Mr. Waetje. Motion carried unanimously.

**Admin Report: Tiffnee Hurst/Shawn Rose**

1. **ISAT Scores**

Mrs. Hurst reports that the ISAT scores have begun to come in. A complete report will be provided to the board on those scores as soon as they become available.

1. **Walk A Thon**

Mrs. Hurst expressed her appreciation to the PFA for a very successful fundraiser. The students had a great time and it was well organized and planned out.

1. **Science Curriculum**

Mrs. Hurst reported that the elementary staff spent last week collaborating and sorting through the FOSS Kits for science and mapping out the science curriculum for the upcoming year. It was a successful year.

1. **Field Trips and Walk A Thon**

Mr. Rose also expressed his appreciation for the PFA and the field trip and fundraisers for the MS/HS students.

1. **New Staff Training**

Mr. Rose reported that there are three new teachers in the MS/HS and there will be training for those teachers in the upcoming weeks.

**Old Business:**

1. **Albertson’s Fund Projects**

Chairperson Infanger reports on the upcoming projects for the building. A motion is made by Board Vice Chairman Trent VanderSloot and seconded by Director Tappia Infanger to approve the following expenses for the projects:

$15,000.00- Installation of air conditioning of the elementary building

$7,998.00-Curbing on the north side of the building to aide in the flooding of the basement classes due to the sloping of the sidewalks toward the building.

$4,238.00-Installation of rain gutters around the remainder of the building.

$5,065.00-Sod and sprinkler installation on new high school grounds.

$2,991.32-parts for sprinkler installation.

Motion carried unanimously.

**New Business:**

1. **New Teacher/Staff Hires**

A motion was made by Director Tappia Infanger and seconded by Parent Representative Kimberly Wynn to approve the following teachers for 2016-2017 school year:

Carrie Clyde, Jeanene White and Tony Walker. Motion carried unanimously.

1. **Fundrasing**

Melalueca is offering an opportunity for raising some funds for the MS/HS students. They have requested 24 students 7-11th grade come and hand out snow cones at the company picnic in July.

1. **2015-2016 Amended Budget**

Head Business Manager Cathy Thompson provided details on the 15-16 amended budget to the board. A motion was made by Board Vice Chairman Trent VanderSloot and seconded by Board Treasurer Mike Infanger to approve the amended budget as provided to the board. Motion carried unanimously.

1. **2016-2017 Budget**

Head Business Manager Cathy Thompson provided details on the 16-17 budget for the board. A motion was made by Director Tappia Infanger and seconded by Parent Representative Kimberly Wynn to approve the 2016-2017 salary schedule conditional on the release of District 91’s salary schedule totals. Motion carried unanimously.

A motion was made by Board Vice Chairman Trent VanderSloot and seconded by Board Treasurer Mike Infanger to accept the 2016-2017 budget. Motion carried unanimously.

**Financials:**

 **1. Bills and Payroll—**

A motion was made by Director Tappia Infanger and seconded by Parent Representative Kimberly Wynn to approve the payables and payroll as submitted to the board. Motion carried unanimously.

**Adjournment:**

 A motion was made by Board Treasurer Mike Infanger and seconded by

 Board Vice Chairman Trent VanderSloot to adjourn the meeting. Motion carried

 unanimously.

8:57 pm

**Respectfully submitted,**

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Angela Lords

Business Manager