**American Heritage Charter School**

Minutes of Regular Board Meeting

May 5th, 2016

Time: 6:33 pm

**Roll Call:**

 **Board of Directors** **Not in Attendance:**

Chairperson Debra Infanger Secretary Sara Schofield Vice Chairman Trent VanderSloot

Treasurer Mike Infanger

Director Tappia Infanger

Director Tony Lima

 Parent Rep Vanessa Jansen

 **Others in Attendance:**

 Assistant Head Administrator Tiffnee Hurst

 Administrator Intern Shawn Rose

 Business Manager Angela Lords

**Agenda:**

 A motion was made by Director Tony Lima and seconded by Board Treasurer Mike Infanger to approve the agenda. Motion carried unanimously.

**Approval of Minutes:**

A motion was made by Director Tappia Infanger and seconded by Board Treasurer Mike Infanger to approve the minutes provided to the board for the Regular Board Meeting held on April 7th, 2016. Motion carried unanimously.

**Executive Session-IC 67-2345 (b)**

A motion is made by Director Tappia Infanger and seconded by Board Treasurer Mike Infanger to move into executive session. Motion carried unanimously.

 A motion is made by Board Treasurer Mike Infanger and seconded by Director

 Tappia Infanger to move back into open session. Motion carried unanimously.

**Presentations:**

1. **Project Based Learning-Jolene Harris**

Mrs. Jolene Harris presented some suggestions on how we at ACHS could add some project based learning techniques in order to complement our blending learning model.

**PFA Report:**

 ***Vanessa Jansen***

1. **Teacher Appreciation Week**

The PFA made sure that all the staff members were celebrated and appreciation all week. A gift was given to the staff each day and a lunch was provided for all staff on Friday.

1. **Scholastic Book Fair**

The Book Fair was a success. The net earnings for the week were $1300.00.

1. **Talent Show**

The school talent show was held this past week. We have many talented kids and everyone enjoyed the talents that were shared.

1. **P/T Conferences**

The P/T Conferences were successful. The parents that volunteered to provide the staff dinners during the conferences are much appreciated.

1. **Upcoming Events:**
	1. Patriotic Music Concert-May 16th, 2016
	2. Walk-a-Thon-May 18th, 2016
	3. Drama Club-to begin immediately.
	4. We Love Parents Lunch-May 20th, 2016
	5. Academic Fair K-6th-May 24th, 2016
	6. Field Day-May 25th, 2016

Mrs. Wiklund from the PFA High School Committee reports the following:

1. Fundraising is taking place now and will continue into the next school year for the DC Trip. These fundraisers will include a Rummage Sale, Car Washes, Babysitting Night, Farmer’s Market and an auction in the fall.
2. The High School is holding a service project at the greenbelt for Arbor Day on May 12th. They will be planting, digging and wedding.

A motion was made by Director Tony Lima and seconded by Board Treasurer Mike Infanger to approve the service project. Motion carried unanimously.

The staff expresses concern that there is no air conditioning in the elementary building and it is difficult for the students to focus in the hot weather. A parent suggested that we fundraise the money needed to put window units in the upper floor of the building. A motion was made by Director Tappia Infanger and seconded by Board Mike Infanger. Director Tony Lima abstains. Motion carried.

**Good of the Order: Chairperson Infanger**

Mrs. Infanger stated that we are still looking for a science teacher for the secondary level, we will continue to take applications for this opening.

The staff has provided a petition signed by staff members to amend the dress code to include more colors for the staff. The board will review and this will be determined closer to the beginning of school for the upcoming year.

**Admin Report: Tiffnee Hurst/Shawn Rose**

1. **SBAC Testing**

Mr. Rose stated that we have completed the SBAC test and is very grateful for Mrs. Hurst, Mr. Waetje and Mrs. Dalton for making sure that we were prepared and that the tests were completed.

1. **Mastery Based Learning**

Mr. Rose stated that AHCS has been approved for the pilot program for Mastery Based Learning.

1. **Professional Development**

Mrs. Hurst explained the Professional Development that will be offered in June and August for the staff.

1. **Teacher Appreciation Gift**

Mrs. Hurst explained to the board that the administration and board provided the staff with a jacket with the AHCS logo on it for the Teacher Appreciation Gift.

1. **Honor Society**

Mrs. Hurst explained that there was an interest by parents in an Honor Society for AHCS. Due to the expense and time commitment, AHCS will offer it’s own version of an Honor Society. This to be determined at a later date.

**Old Business:**

1. **Policy Review 2nd Reading- 2445, 2570, 2570F, 2600, 2605, 2610, 2620, 2625, 2630, 2700 and 2700P.** The following policies will be removed: 2610, 2630, 2700 and 2700P. A motion was made by Board Treasurer Mike Infanger and seconded by Director Tappia Infanger to approve the remaining policies. Motion carried unanimously.
2. **Strategic Plan Approval-Tiffnee Hurst**

A motion was made by Board Treasurer Mike Infanger and seconded by Director Tappia Infanger to approve the Strategic Plan with modifications attached. Motion carried unanimously.

**New Business:**

1. **2016-2017 Calendar Approval**

A motion was made by Parent Representative Vanessa Jansen and seconded by the new 2016-2017 calendar be approved. Motion carried unanimously.

1. **2016-2017 Maintenance Proposal**

This agenda item will be removed as the proposal has been declined by this gentleman at this time.

1. **New Hires**

A motion was made by Board Treasurer Mike Infanger and seconded by Parent Representative Vanessa Jansen to approve Mrs. Phyllis Aycock as the new English Secondary Teacher. Motion carried unanimously.

1. **Bid of Waterproof of Building**

A motion was made by Director Tony Lima and seconded by Board Treasurer Mike Infanger for the approval to use the remaining Albertson’s Money for the waterproofing project at the school. Motion carried unanimously.

**Financials:**

 **1. Bills and Payroll—**

A motion was made by Parent Representative Vanessa Jansen and seconded by Board Treasurer Mike Infanger to approve the payables and payroll as submitted to the board to include the bills from Teton Landscaping and District 91. Motion carried unanimously.

**Adjournment:**

 A motion was made by Board Treasurer Mike Infanger and seconded by

 Director Tappia Infanger to adjourn the meeting. Motion carried

 unanimously.

8:43 pm

**Respectfully submitted,**

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Angela Lords

Business Manager