**American Heritage Charter School**

Minutes of Regular Board Meeting

March 3rd, 2016

Time: 7:48 pm

**Roll Call:**

 **Board of Directors** **Not in Attendance:**

Chairperson Debra Infanger

Vice Chairman Trent VanderSloot

Secretary Sara Schofield

Director Tappia Infanger

Treasurer Mike Infanger

 Director Tony Lima

 Parent Rep Vanessa Jansen

 **Others in Attendance:**

 Assistant Head Administrator Tiffnee Hurst

 Administrator Intern Shawn Rose

 Business Manager Angela Lords

**Agenda:**

A motion is made by Board Treasurer Mike Infanger and seconded by Director Tappia Infanger to amend the agenda as follows: Add E-rate and Janitorial Contracts, Administrator Evaluations and Overview of The Strategic Plan. Motion carried unanimously.

A motion was made by Board Vice Chairman Trent VanderSloot and seconded by Board Secretary Sara Schofield to approve the amended agenda. Motion carried unanimously.

**Approval of Minutes:**

A motion was made by Board Secretary Sara Schofield and seconded by Director Tappia Infanger to approve the minutes provided to the board for the Regular Board Meeting held on February 5th, 2016. Motion carried unanimously.

**PFA Report:**

 ***Vanessa Jansen***

1. **BPA Fundraisers**

The BPA has two fundraisers right now to raise money for their competitions. One is for frozen yogurt at Kiwi Loco and the other is for Pizza Pie Café. Flyers are available with the details.

1. **Penny Wars**

Penny Wars are going strong this week and will continue into next week.

1. **Spring Break**

Spring Break is coming at the end of the month.

**4.** **Schoolwide Talent Show**

 The schoolwide talent show will take place on April 8th. March 18th is the sign up

 deadline. The Administrator shall have oversight and approve all details.

**5. DC Trip Fundraiser**

 Mrs. Matranga will be out in the car pick up line each Thursday after spring break

 through the remainder of the school year selling pizzas to raise money for the students

 taking the DC trip next year.

A motion was made by Board Treasurer Mike Infanger and seconded by Board Vice Chairman Trent VanderSloot to approve all of the PFA projects currently taking place. Motion carried unanimously.

**Good of the Order: Chairperson Infanger**

Mrs. Infanger provided a current report on the enrollment.

**Admin Report: Tiffnee Hurst/Shawn Rose**

1. **Open House**

Mrs. Hurst and Mr. Rose report that the Open House was a success. May students and parents attended and stayed for the parent meeting. We have several enrollment applications for the upcoming school year as a result.

**New Business:**

1. **Resignation**

 A motion was made by Board Treasurer Mike Infanger and seconded by Director Tony

 Lima to accept the resignation of Lindsay Ray effective at the end of the school year, as

 they will be moving for her husband’s new employment. Motion carried unanimously.

1. **Vendor Contracts**

A motion was made by Board Vice Chairman Trent VanderSloot and seconded by Board Treasurer Mike Infanger to approve the E-rate and Idaho Cleaning and Maintenance contracts as provided. Motion carried unanimously.

1. **Administrator Evaluations**

 A motion was made by Board Treasurer Mike Infanger and seconded by Director Tappia

 Infanger to approve the evaluations of the Administrators as provided to the board.

 Motion carried unanimously.

1. Strategic Plan Overview

Mrs. Hurst provides an overview of the The Stratgic Plan with the board.

**Financials:**

 **1. Bills and Payroll—**

A motion was made by Board Treasurer Mike Infanger and seconded by Vice Chairman Trent VanderSloot to approve the payables and payroll as submitted to the board. Motion carried unanimously.

**Adjournment:**

 A motion was made by Board Treasurer Mike Infanger and seconded by

 Board Vice Chairman Trent VanderSloot to adjourn the meeting. Motion carried

 unanimously.

8:17 pm

**Respectfully submitted,**  **Approved,**

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Angela Lords Deby Infanger

Business Manager Board Chairperson