

American Heritage Charter School
Minutes of Annual Board Meeting
July 11, 2013

Time: 7:00pm

Roll Call:

Board of Directors

Chairperson Debra Infanger
Secretary Sara Schofield
Vice Chairman Trent Vandersloot
Treasurer Mike Infanger
Director Tappia Infanger

Absent

Director Gayle DeSmet
Parent Representative Valerie Horlacher

Others in Attendance:

Dr. Chad Harris
Eric Wenstrom
Chris Schofield

Agenda:

Motion was made by Board Secretary Sara Schofield and seconded by Director Trent Vandersloot to approve the agenda. Motion carried unanimously.

Minutes:

Motion was made by Director Tappia Infanger and seconded by Director Trent Vandersloot to approve the minutes from the meetings held on June 6th 2013. Motion carried unanimously.

PFA Report:

Director Tappia Infanger presented the idea of holding the Open House and Registration on the same evening. The evening would include the opportunity to purchase pavers, encourage donations, wagon rides, snow cones and popcorn.

Director Tappia Infanger also presented the completed donation flyer that will be given to families and community members explaining the tax benefits of donating funds to the school.

The "Suggested Student Supply Lists" have been submitted to surrounding stores and are now available for parents.

Dr. Harris explained that he will be looking into the DARE program and reporting back to the board on his findings before a decision is made to encompass that into AHCS.

The FAME program was discussed as well as the Character Education Programs, and how those would be carried out. Details to come later.

Chairperson Report:

Good of the Order-NVA Sister School 5 Star Rating

Board Chairperson Debra Infanger announced that NVA has received a 5 star rating again this year.

New Business:

Board Reorganization

Board Chairperson Debra Infanger explains that due to the resignation of two board members, the seat of Vice Chairman and Treasurer are vacant, and need to be filled with current board members. Motion was made by Director Tappia Infanger and seconded by Director Trent Vandersloot to appoint Debra Infanger as Board Chairperson. Motion carried unanimously.

Motion was made by Director Mike Infanger and seconded by Director Tappia Infanger to appoint Trent Vandersloot as Board Vice Chairman. Motion carried unanimously.

Motion was made by Director Mike Infanger and seconded by Director Tappia Infanger to appoint Sara Schofield as Board Secretary. Motion carried unanimously.

Motion was made by Vice Chairman Trent Vandersloot and seconded by Director Tappia Infanger to appoint Mike Infanger as Board Treasurer.

Motion was made by Board Treasurer Mike Infanger and seconded by Board Vice Chairman Trent Vandersloot that all remaining Board Members be appointed Directors. Motion carried unanimously.

Appoint Federal Programs Contact

Motion was made by Director Tappia Infanger and seconded by Board Vice Chairman Trent Vandersloot to appoint Tiffnee Hurst as contact for AHCS's Federal Programs. Motion carried unanimously.

Authorize School Lunch Program

Motion was made by Board Vice Chairman Trent Vandersloot and seconded by Director Tappia Infanger to authorize the school lunch program. Motion carried unanimously.

Board Meeting Dates and Posting Sites

Motion was made by Board Secretary Sara Schofield and seconded by Board Vice Chairman Trent Vandersloot that for the upcoming year the meeting date be set for the 1st Thursday of each month at 6:30 pm at the New Sweden School Building. AHCS will post each meeting agenda at the school, at Albertson's on Broadway and on the school website each month. Motion carried unanimously.

Building Open House to be discussed

Board Vice Chairman Trent Vandersloot gives an update on all the upcoming information on the building and what needs to be completed before the Open House.

- Basketball backboards and white boards will be installed next week.
- The lift station cap for the sewer system will be completed in the middle of next week.
- PFA will contact parents for volunteers to clean the building before staff is able to move in next week.
- The gym floor will be refinished next Saturday.

Board Chairperson Debra Infanger discusses the need for a fence, sprinklers and hydroseed.

Board Vice Chairman Trent Vandersloot to research and bring solutions for this need.

Discussion of Curriculum & Furniture Purchases, SchoolDex and EITC Contracts

Board Chairperson Debra Infanger discusses the need for curriculum and furniture purchases still needed in the school. This will be presented for vote at another meeting.

Financials:

Bills and Payroll

Motion was made by Board Secretary Sara Schofield and seconded by Board Vice Chairman Trent Vandersloot to pay the bills. Motion carried unanimously.

*List of bills attached

Executive Session

No Executive Session necessary.

Adjournment:

Motion was made by Board Vice Chairman Trent Vandersloot and seconded by Board Treasurer Mike Infanger to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Approved,

Angela Lords
Business Manager

Deby Infanger
Board Chairperson